

# HCR 3.0: HOW TO

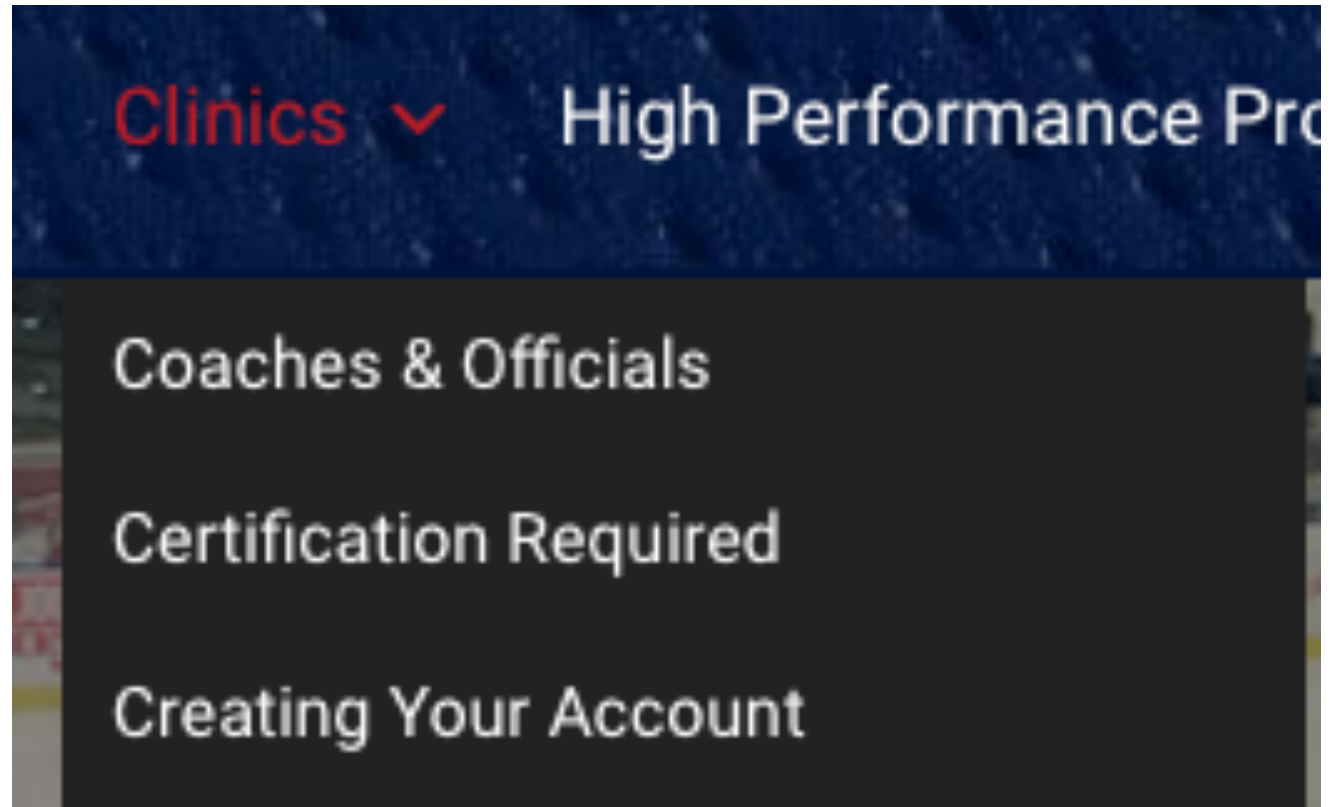
Hockey NL

Chad Brinson – [chad.brinson@nlhockey.onmicrosoft.com](mailto:chad.brinson@nlhockey.onmicrosoft.com)

Hockey NL – Manager, Development and High Performance

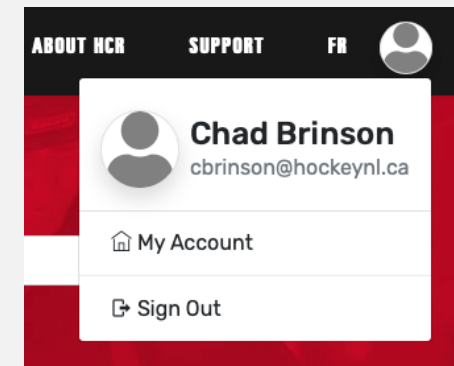
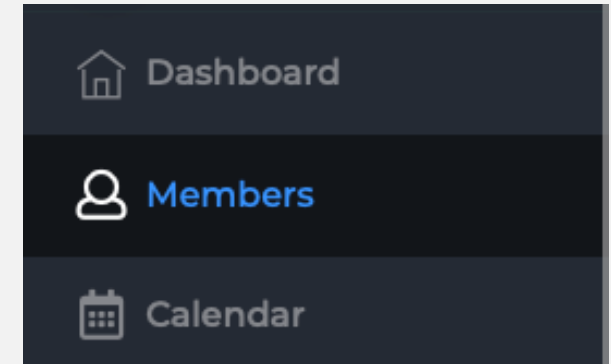
## HOW TO LOG IN?

- Head to the HNL website and click the drop down “Clinics” and click “Creating your account”
- <https://hockeynl.ca/clinics/create-account/> gives to steps to log in and create an account



# HOW TO ADD A PARTICIPANT TO YOUR ACCOUNT?

- Click the silhouette head in the top right corner and click “My Account”
- On the left click “Members”
- You should see 2 circles with your initials



## CONTINUED...

- Click the second and you will see your qualifications.
- If there is no second circle click the silhouette with a +
- Search yourself by name and DOB or HCR# and link member.
- If you cannot find yourself or do not know your HCR# contact Chad Brinson Hockey NL  
[chad.brinson@nlhockey.onmicrosoft.com](mailto:chad.brinson@nlhockey.onmicrosoft.com)

Link a member ✕

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**Search a member in HCR**

First Name \*  Last Name \*

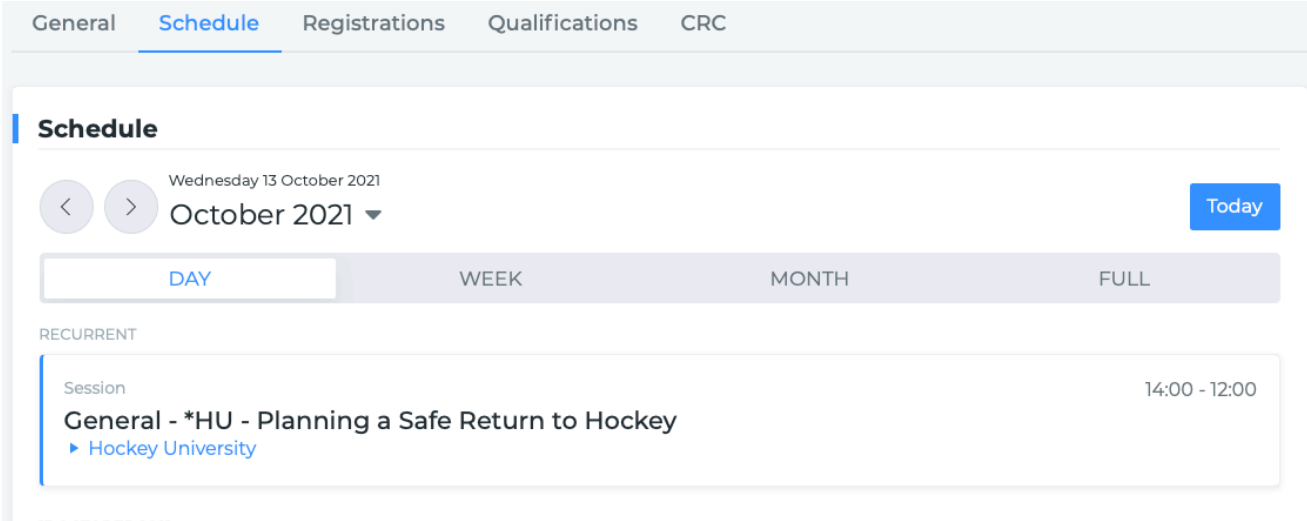
Date of Birth \*

or

HCR Number

## HOW TO FIND THE HU ONLINE COURSE YOU REGISTERED FOR?

- Under the second circle with your initial click “Schedule”
- Click the blue link “Hockey University” and the course should open in a new tab



The screenshot shows a web interface for viewing a course schedule. At the top, there are navigation tabs: "General", "Schedule" (which is highlighted in blue), "Registrations", "Qualifications", and "CRC". Below the tabs, the "Schedule" section is active. It features a date selector showing "Wednesday 13 October 2021" and "October 2021" with left and right navigation arrows. A "Today" button is located to the right of the date. Below the date selector, there are four tabs for viewing the schedule: "DAY" (selected), "WEEK", "MONTH", and "FULL". Underneath, a "RECURRENT" section displays a session card for "General - \*HU - Planning a Safe Return to Hockey" with a time of "14:00 - 12:00". A blue link "Hockey University" is provided below the session title.



# QUESTIONS

Chad Brinson

Manager, Development and High Performance

Hockey NL

Office: [\(709\) 781.6229](tel:(709)781.6229)

Fax: [\(709\) 489.2273](tel:(709)489.2273)

Twitter: [@Hkynl](https://twitter.com/Hkynl)

[chad.brinson@nlhockey.onmicrosoft.com](mailto:chad.brinson@nlhockey.onmicrosoft.com)

[www.hockeynl.ca](http://www.hockeynl.ca)