



HOCKEY NEWFOUNDLAND AND LABRADOR COMPLAINT INTAKE FORM

Please complete the following:

1. **Person making the complaint:** ☐ Player ☐ Parent ☐ Volunteer ☐ Official ☐ Employee

First Name	Last Name	
Address		
City/Town	Province	Postal Code
Telephone Number	Fax Number	E-mail

2. **Person on whose behalf the complaint is made:** (to be completed if different from above)

First Name	Last Name
Birth Date (day/month/year)	

3. **Name of person(s) against whom you are complaining:**

First Name	Last Name
Title/Role	Name of Association/Club
First Name	Last Name
Title/Role	Name of Association/Club

4. When did the last incident occur? (Date) _____

5. Please check the ground(s) that best describes your complaint:

A ☐ Harassment (refer to Appendix A)

Type of behavior:

☐ Conduct ☐ Gestures ☐ Comments

Based On:

☐ Race ☐ Ethnicity ☐ Disability ☐ Color

☐ Religion ☐ Age ☐ Sexual Orientation ☐ Sex

☐ Marital Status ☐ Family Status ☐ Pardoned Conviction

B ☐ Abuse (refer to Appendix A)

Type of behavior:

☐ Physical ☐ Emotional ☐ Sexual ☐ Neglect

C ☐ Bullying (refer to Appendix A)

Type of behavior:

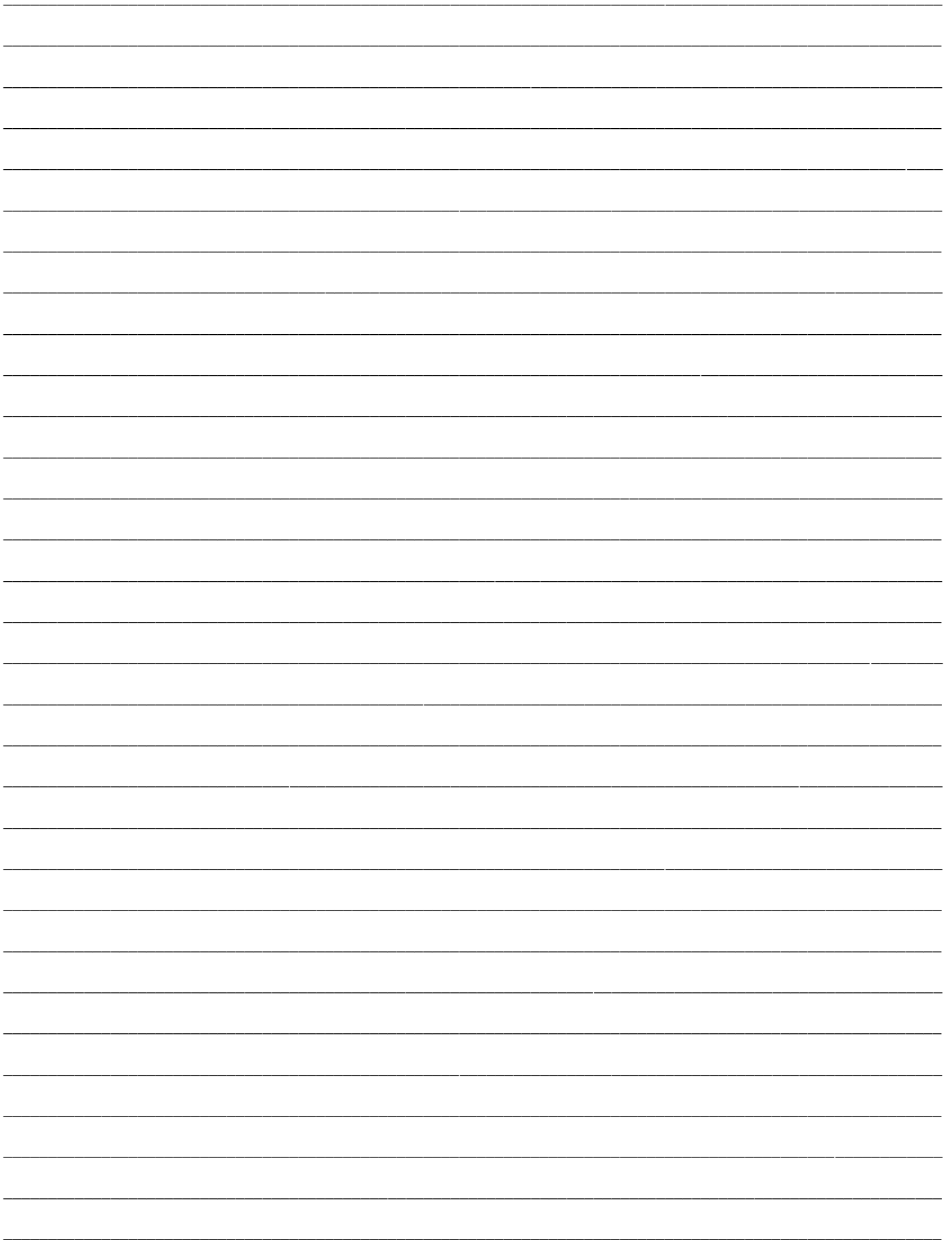
☐ Physical ☐ Verbal ☐ Relational ☐ Reactive

D ☐ Misconduct (refer to Appendix A)

6. Particulars: Provide a summary of the incidents you are complaining about. Your summary must answer the following questions. Section 6 is to be no longer than two (2) pages. You may attach any additional documents as necessary.

1. Date incident(s) happened
2. Where did the incident(s) happen?
3. Who was involved? (Name and tile/role)
4. What happened?
5. How were you treated differently from others? (If at all)
6. How do the incident(s) relate to the ground(s) you selected?
7. List of Witnesses & contact information, if applicable.
8. Remedy/Resolution you are seeking.

NOTE: All complaints will be dealt with only if written information is provided.



Date

Signature